

BARNSLEY METROPOLITAN BOROUGH COUNCIL

**Central Area Council Meeting:
12th March 2018**

**Report of Central Area Council
Manager**

Central Council Procurement and Financial Update Report

1. Purpose of Report

- 1.1 This report provides members with an up to date overview of the Central Area Council's priorities, together with an update of all current contracts, contract extensions and associated timescales. This includes:
- Consideration of an additional 3 month contract extension to the Twiggs Clean and Green contract
 - An update on the four, previously agreed, Youth Resilience Fund 8 week extensions and associated costs.
- 1.2 The report also provides information about the service delivered to date by Royal Voluntary Service to: "reduce loneliness and isolation in adults and older people aged 50+", with a view to members considering continuation of the contract for a further 1 year period.
- 1.3 The report also incorporates a review of the Private Rented Sector Housing Management and Enforcement Service Level Agreement, and within the wider Council and Central Area Council context, provides a proposed way forward for consideration.
- 1.4 Section 8 of the report asks members to consider if they wish to devolve Central Area Council funds to Ward Alliances for the 2018/19 financial year.
- 1.5 Finally, Section 9 of the report outlines the actual financial position for 2016/17 and the projected financial position for 2017/18 - 2019/20.

2. Recommendations

It is recommended that:

- 2.1 **Members note the overview of Central Area Council's current contracts, contract extensions and associated timescales, including the update on the four (previously agreed), Youth Resilience Fund 8 week extensions and associated costs.**
- 2.2 **As outlined in Section 4 of this report, Members approve the additional 3 month extension to the Twiggs Clean and Green contract (to 31st December 2018), at an additional cost of £ 21,250, and give authorisation to the Executive Director, Communities, to complete the necessary**

paperwork in order to waive the relevant contract procedure rules to allow the extension to be formally progressed.

- 2.3 Within the context of Section 5 of this report, Members formally approve the continuation of the service provided by RVS to “reduce loneliness and isolation in adults and older people aged 50+” for a further one year period (1st July 2018- 30th June 2019), at a cost of £100,000.
- 2.4 Members consider the review of the Private Rented Sector Housing Management and Enforcement Service Level Agreement, and within the wider Council and Central Area Council context provided, consider the proposed way forward as outlined in Section 7 and Appendix 1 of this report: that a revised Service Level Agreement be agreed for 1 year, with an option to extend for 1 further year at a cost of £37,000 per year (total cost £74,000) to provide and officer an associated costs.
- 2.4 Subject to the same level of Area Council funding being available for the 2018/19 financial year, Members devolve £10,000 of Central Area Council funds (same amount and on the same basis as in previous years), to each of the 5 Ward Alliances for 2018/19, at a total cost of £50,000.
- 2.5 Members note the current financial position for 2016/17, and the projected expenditure for 2017/18-2019/20, as outlined in Appendix 2 and 3 of this report.

3. Priorities 2017/2018

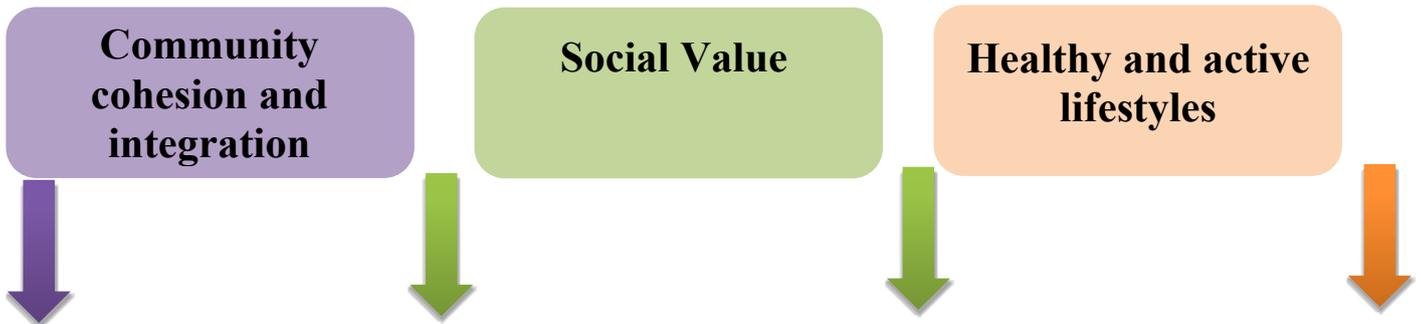
- 3.1 Table 1 below outlines the 4 Central Area Council priorities for 2017/2018 and the previously agreed principles of ensuring that community cohesion, social value and healthy and active lifestyles are promoted and embedded in all the work of Central Area Council.

It also shows the links to the Council’s Corporate priorities and the associated Corporate outcomes that the work of Central Area Council will contribute most significantly to.

Table 1: Priorities, Principles and Corporate Outcomes 2017-2020



Ensuring the following principles are promoted and embedded in all that we do:



Contributing to the Council's Corporate Priorities and Outcomes:

<p>THRIVING & VIBRANT ECONOMY</p> <p>Outcomes:</p> <ul style="list-style-type: none"> 1: Create more and better jobs 2: Increase skills to get more people working 5: Create more and better housing 	<p>PEOPLE ACHIEVING THEIR POTENTIAL</p> <p>Outcomes:</p> <ul style="list-style-type: none"> 7: Reducing demand through improving access to early help 8: Children and adults are safe from harm 9: People are healthier, happier independent and active 	<p>STRONG & RESILIENT COMMUNITIES</p> <p>Outcomes:</p> <ul style="list-style-type: none"> 10: People volunteering and contributing towards stronger communities 11: Protecting the borough for future generations
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3.2 Table 2 below outlines all the Central Area Council contracts currently being delivered, together with contract values, timescales and any actions agreed.

Table 2:

Priority	Service and Current Provider	Contract duration & cost	Progress/Any actions needed
Older people	RVS – Service to reduce loneliness and isolation in adults (50+) and older people	1 year with an option to extend for a further 1 year and again for a further 9 months, subject to annual review. Cost: £100,000/ annum Total cost: £275,000 Contract start date: 1st July 2017	First year review to take place at Meeting on 12 th March 2018 – see section 5 of this report.
Young People	YMCA-Building emotional resilience and wellbeing in children and young people aged 8-14 years	1 year with an option to extend for a further 1 year and again for a further 1 year, subject to annual review. Cost: £130,000/annum Total cost: £390,000 Contract start date: 1 st April 2017	1 year extension agreed at Central Area Council meeting on 8 th Jan 2018.
Young People- Youth Resilience Fund (YRF)	Exodus –Youth & Children’s Work Co-ordinators The Youth Association- Belonging in Barnsley	15 months-1 st April 2017 -30 th June 2018 Cost: £25,000 Extension Cost: £4,000.00 15 months -1 st April 2017 to 30 th June 2018. Cost: £11,000 Extension Cost:	Agreed at Area Council on 8 th January 2018 that YRF be extended by an 8 week period.

	YMCA-Youth work in Dodworth	£1,833.00 15 months -1 st April 2017 to 30 th June 2018 Cost: £14,000 Extension Cost: £1,543.00	
	BMBC TYS-The Immortals Project	15 months - 1 st April 2017 to 30 th June 2018 Cost: £20,000 Extension Cost: £3,300.00	
Clean and Green	Twiggs Grounds Maintenance Ltd: Creating a cleaner and greener environment in partnership with local people.	1 year with an option to extend for 1 further year, subject to annual review. Cost: £85,000/annum Total cost: £170,000 Contract start date: April 2016	Option to extend for a further 1 year agreed at Central Area Council meeting on 8 th May 2017. Contract end date:: April 2018. 6 month extension to this contract (1 st April-30 th September 2018) agreed at Central Area Council meeting on 6/11/17 at a cost of £42,500. Additional 3 month extension to be considered at meeting on 12/03/18. Review of service to be undertaken in Spring 2018.
Clean and Green	Kingdom Security Ltd: Providing an environmental enforcement service	1 year with an option to extend for 1 further year, and again for a further 1 year. Cost: £42,000/annum Total cost: £126,000	Option to extend for 1 year from 1 st April 2018 – 31 st March 2019 agreed at Central Area Council meeting on 4 th September 2017, with some conditions.

	SLA with BMBC's Safer Communities Service to support/complement the contract above	<p>Contract start date: April 2016</p> <p>As above.</p> <p>Cost: £10,000/annum</p> <p>Total cost: £30,000</p>	As above
Clean and Green	Private Rented Housing Management and Enforcement SLA with Safer Communities Service	<p>1 year extension from 1st April 2017 – 31st March 2018</p> <p>Cost: £76,175/annum</p> <p>Contract ends: 31st March 2018.</p>	<p>6 month extension to this contract (1st April-30th September 2018) agreed at Central Area Council meeting on 6/11/17 at a cost of £39,000.</p> <p>However, due to 'core' service changes and existing Central Area Council funded officers taking up permanent posts this extension will not be utilised.</p> <p>Review of this service to be presented to Area Council on 12/03/18 see section 7 of this report.</p>
Family Support	Homestart South Yorkshire: Home Visiting Service	<p>1 year extended contract from 1st April 2017-31st March 2018.</p> <p>Cost:£21,600</p>	<p>6 month extension to this contract (1st April-30th September 2018) agreed at Central Area Council meeting on 6/11/17 at a cost of £12,000</p>

4.0 Contract Extensions- Updates

4.1 At the Central Area Council meeting on 6th November 2017, and in order to allow time to undertake reviews and give consideration to a number of wider pieces of work that are currently being undertaken, members agreed to extend the following contracts for a 6 month period from 1st April 2018 to 30th September 2018:

- Twiggs Grounds Maintenance
- Private Sector rented Housing Service Level Agreement
- Homestart –Private Rented Home Visiting Service

The following paragraphs provide an update on each of these contract extensions:

Twiggs Contract Extension

- 4.2 In order to progress the formal paperwork for the agreed 6 month extended period for the Twiggs Grounds Maintenance contract, a meeting took place with Strategic Procurement colleagues in late January 2018.
- 4.3 At this meeting it became clear that given the timescales for the outcome of the wider pieces of work that would be required to inform any future Central Area Council Clean and Green contract going forward, the six month extension already agreed, may not provide enough time.
- 4.4 It is therefore proposed that a further period of 3 months be added to the 6 month extension previously agreed, at an additional cost of £ 21,250.

The full extended period for the Twiggs contract would therefore be 9 months (1st April 2018 to 31st December 2018), at a total cost of £ 63,750.

- 4.5 As previously agreed, and in order to formalise the 9 month extended period outlined above, all the necessary paperwork needed in order to waive the contract procedure rules will be progressed and signed off by the Executive Director, Communities.

Private Sector Housing and Enforcement SLA Extension

- 4.7 At the Central Area Council meeting in November 2017 a 6 month extension to this service was agreed. At the last Central Area Meeting Council in January 2018 members were made aware that Diane Dodds had decided to take up her substantive Housing and Environment Officer post (Central and Penistone Area Team) from 1st January 2017. Costs for the service will be reduced accordingly.
- 4.8 Nicola Dagnall, the second Central Area Council funded officer, will be taking up her new role as a Case Management Officer within the SNS from 1st April 2018.
- 4.9 The previously agreed extension for this SLA will therefore not be utilised, and as a result, the service in its current form will end on 31st March 2018.
- 4.10 Within the wider local and strategic context, Section 7 of this report does however provide a proposal to address the identified need within the private rented housing sector post 31st March 2018.

Homestart Extension

- 4.11 Formal paperwork for the 6 month extended period for this service is currently being prepared.

5.0 RVS delivering a service to “Reduce loneliness and isolation in adults and older people aged 50+”.

5.1 Following approval by Central Area Council on 16th January 2017, and as a result of a robust procurement process that took place between February and April 2017, RVS were awarded the Central Area Council contract to deliver a service to: “reduce loneliness and isolation in adults and older people aged 50+”. The contract was to be run over a 3 year period as outlined in section 5.2 below.

5.2 The contract was initially for a period of 12 months commencing on 3rd July 2017 with the option to extend the service for a further two periods of 12 months at the discretion of Central Area Council and subject to:

- The provider’s satisfactory achievement/delivery of outcomes, outcome measures and activities/outputs;
- The availability of future Area Council funding to fund the additional year/s;
- The service being required by Central Area Council in order to meet its local priorities.

5.3 Over the 9 month period that the RVS have been delivering this service, comprehensive quarterly monitoring reports have been submitted and regular contract management meetings have taken place. Performance against the contract has been satisfactory, with all targets either met or exceeded. However, the key milestone to establish a steering group has been delayed.

5.4 Funding has already been committed in principle to this contract for the 2018/19 and 2019/20 funding periods.

5.5 Reducing loneliness and isolation in adults and older people was agreed as a priority for Central Area Council in July 2016, with an acknowledgement that this continues to be an ongoing priority

5.6 Given the information outlined in this section, it is recommended that the contract with RVS is extended for a 12 month period from 3rd July 2018 to 31st March 2019.

6.0 Youth Resilience Fund Projects

6.1 At the last meeting of Central Area Council on 8th January, 2018, and given that all 4 Youth Resilience Projects will cease just before the school summer holidays, members agreed to extend the contracts for a further 8 weeks (at a total approximate cost of £ 10,000) to cover the holiday period.

6.2 Worked out on a proportional basis, the following amounts have been allocated to each project and the necessary paperwork has now been issued for the 8 week extended period. The total cost is **£10,676**, broken down as follows:

- YMCA- **£1,543**
- The Youth Association- **£1,833**
- Exodus- **£4,000**
- BMBC Immortals- **£3,300**

- 6.3 Monitoring will be undertaken for each project for the extended period and a final report will be produced.

7.0 Private Sector Housing Management and Enforcement SLA Review

- 7.1 Since 1st April, 2015, and as part of Central Area Council's delivery against its Clean and Green/environmental priority, a Private Rented Sector Housing Management and Enforcement Service has been delivered through a Service Level Agreement, with BMBC's Safer Communities Service.

As outlined in Section 4 of this report, this Central Area Council service will come to an end on 31st March 2018.

- 7.2 A review of this service has been carried out and can be found at Appendix 1. Within the overall local and strategic context, the review includes a proposal for addressing the identified need in the private rented housing sector in the Central Council area post 31st March 2018.
- 7.3 Should members decide to proceed with the proposal as outlined, a revised SLA would be developed for a 1 year period with an option to extend the SLA for a further 1 year period, at a total cost of £ 74,000

8.0 Devolving Funds to Ward Alliances

- 8.1 Following the withdrawal of Devolved Ward Budgets and the revised Ward Alliance Fund introduced from 1st April 2016, an allocation of £10,000/ward was allocated from the Council's core budget to Ward Alliances in 2016/17 and again in 2017/18. It is anticipated that the same amount will be allocated in 2018/19.
- 8.2 In addition to the above, there was an option for Area Council's to allocate up to £20,000 per Ward Alliance from the Area Council budget. This option was discretionary to each Area Council and the allocation could be flexible up to this amount.
- 8.3 At its meetings on 14th March, 2016 and 13th March, 2107 Central Area Council agreed to devolve an amount of £10,000 to each of its 5 Ward Alliances for expenditure in each of 2016/17 and 2017/18 respectively. At a later meeting it was further agreed that any money devolved to the five Ward Alliances in the area, be returned to Central Area Council should it not be spent by 31st July.
- 8.4 It is proposed that Central Council members consider allocating the same amount of Central Area Council funds to each of the 5 wards for the 2018/2019 financial year - £10,000 per ward.

It is further proposed that this is done on the same basis as in previous years, i.e. all funds should be spent by 31st July 2019.

9.0 Current financial position

8.1 Based on updated information relating to existing Central Area Council contracts, SLA's and funding agreements, Appendix 2 attached provides a revised position statement on Central Council funding.

8.2 It shows actual expenditure for 2014/15-2016/17 and projected expenditure for 2017/18. This includes the revised amount for the Private Rented Sector Housing Management and Enforcement SLA in 2017/18, previously reported.

8.3 The 2017/18 - 2019/20 figures provided remain indicative projections and may be subject to changes agreed as part of the ongoing procurement and contract management processes.

8.4 Based on the financial statement attached at Appendix 2, an amount of approximately **£ 75,970** remains unallocated for the 2017/2018 financial year.

This amount will be carried forward into 2018/19, giving an opening balance of £ 575,970 + £ 25,000 estimated income from FPN's.

8.5 A finance overview for the period 2017/18 to 2019/20, with projected allocations shown in red, is also attached for information at Appendix 3. This includes costs associated with all the proposals contained within this report.

No money has however as yet been allocated to the Family/Vulnerable People Support priority or to any potential outcomes/proposed interventions from the Central Area Fly-tipping Workshop.

8.6 Estimates of projected income from Fixed Penalty Notices for littering and dog fouling (FPN's), and projected income from Penalty Charge Notices (parking) are also shown.

Income from FPN's and PCN's will be credited at the beginning of each financial year, at which time Central Area Council will be made aware of the amount received.

Appendices

Appendix 1: Private Rented Sector Housing Management and Enforcement SLA Review and way forward

Appendix 2: Central Area Council – Financial Position Statement 2016/17-2019/20

Appendix 3: Finance Overview – Projections 2017/18-2019/20

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25th March 201